



Springville Junior High School Attendance Policy

When a student is absent, a parent or guardian must call the attendance office within one week to excuse the absence. Parents can leave a voice message after school hours regarding absences. **The school telephone number is 801-489-2880.**

[Nebo District Attendance Policy](#)

Check Out Procedures

- Once students have come to school they may not leave without a parent first checking them out through the attendance office. Students who leave school *without* checking out through the front office will be considered truant.
- Students returning to school from an appointment or coming late must check in at the attendance office before going to class.
- All Nebo junior high schools are closed campuses. Students may not leave the campus during the school day without approval of a school administrator. Those students who need to leave regularly (such as going home for lunch) may obtain an ongoing pass from the school administrator.
- To maximize student learning opportunities, students will not be called out of class before a parent is at the school to check them out.

Tardies

- Students are expected to arrive on time, ready to participate and learn. A student who arrives at school after the 7:55 a.m. bell is considered tardy. A parent must directly contact the school to excuse a first-period tardy.
- During the school day, students will be marked tardy if they are not in their classrooms at the time the bell rings. Students with more than three tardies will be required to:
 - Serve lunch detention.
 - Forfeit the privilege of attending dances, Lagoon, and citizenship celebrations.
- After 7 tardies, students will be required to meet with the school administration for possible disciplinary actions.
- After 10 tardies, parent(s) and their student(s) will be invited to meet with the school administration for possible disciplinary actions.

Truancies

- The following consequences will be administered to students who choose to be truant (sluff).
 - Two sessions of lunch detention per sluffed class
 - After three sluffs, students will meet with an administrator for possible disciplinary actions.
 - If a student continues sluffing after the administrative meeting, a parent meeting may be called and the student may be referred to Nebo Attendance Court.

Detention

- Detention will be served during lunch, under the supervision of an administrator or other staff member.
- Phones are not allowed during detention, and detention credit will not be granted if phones are visible or used.
- Students will be able to eat their lunch during detention time.
- Disruptive behavior or failure to follow directions will result in detention credit not being granted.
- Students who have not cleared up tardies or truancies through detention will not be allowed to participate in school dances, citizenship celebrations, or Lagoon.